

TACHC



The Heartbeat of Texas Community Health Centers

Weekly Wrap-up - December 9, 2011

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Upcoming Events



*Patient Exam at CentralCare
Houston, TX*

[December 16th CPI Webcast: Your CPI Program and 2012 Annual Review Plan](#)

This session will begin with a review by TACHC staff of how a center Compliance and Performance Improvement (CPI) Program should be structured, offer recommendations regarding health center Annual Plans for CPI Reviews for the coming year, introduce the HRSA Division of Financial Integrity as an example of an outside entity that might review the health center, and remind centers how a robust CPI Program can help a center either prevent or respond to such an external audit. The Director of the Division of Financial Integrity will then present how to ensure financial integrity at a health center, in particular what the HRSA Division of Financial Integrity expects of a health center compliance program. The presenter will also share what items may cause the Division to conduct an audit and how a health center can be prepared to respond to such an audit.

Information regarding all upcoming events hosted by TACHC can be found [HERE](#).

Governance and Finance

1. TACHC Webcast on New Texas FQHC Affiliation Agreement Requirements: Effective January 1, 2012, all Federally Qualified Health Centers (FQHCs) must identify and attest that all contractual affiliation agreements with contracted providers have been submitted to and approved by the Bureau of Primary Health Care (BPHC). This is a mandate from the 2012-2013 General Appropriations Act, House Bill 1, 82nd Legislature, Regular Session, 2011 (Article II, Health and Human Services Commission, Rider 78). For more information, please review the guidance posted by Texas Medicaid & Healthcare Partnership (TMHP) on Tuesday, November 29, 2011 [HERE](#). If you are unable to view

this link, please see the documents attached. TACHC will host a webcast on compliance with these new requirements on **Tuesday, December 13, 2011 from 10:00 to 11:00 am CST** with time for Q&A at the end of the webcast. This webcast will be free of charge and no registration is required. All instructions are below. Should you have any questions, please contact Amanda Johnson at ajohnson@tachc.org.

Login Instructions

TACHC has invited you to attend an online meeting using Live Meeting. The easiest way to join is to [CLICK HERE](#).

Audio Information

Telephone conferencing

Use the information below to connect:

Toll-free: +1 (877) 505-0976

Participant code: 8554

First Time Users:

To save time before the meeting, [check your system](#) to make sure it is ready to use Microsoft Office Live Meeting.

Troubleshooting

Unable to join the meeting? Follow these steps:

1. Copy this address and paste it into your web browser:
<https://www.livemeeting.com/cc/eventbuilderpro/join>
2. Copy and paste the required information:
Meeting ID: PKCK5C
Entry Code: attendee
Location: <https://www.livemeeting.com/cc/eventbuilderpro>

If you still cannot enter the meeting, dial the number above and press *0.

Notice

Microsoft Office Live Meeting can be used to record meetings. By participating in this meeting, you agree that your communications may be monitored or recorded at any time during the meeting.

2. CMS Healthcare Innovation Challenge: The Center for Medicare and Medicaid Innovation recently announced the Healthcare Innovation Challenge, which will award a total of \$1 billion in grants to "applicants who will implement the most compelling new ideas to deliver better health, improved care and lower costs to people enrolled in Medicare, Medicaid and CHIP, particularly those with the highest health care needs." To apply for this funding, you must submit a letter of intent by **December 19th, 2011**. For more information and application instructions, click [HERE](#).

3. TACHC Billing Manager Boot Camp to Be Held February 2012: Due to popular demand, TACHC will host an encore Billing Manager Boot Camp in San Antonio on **February 27-29, 2011**. This 3-day Boot Camp will be identical to the one held last October, and will provide training and tools aimed at improving FQHC billing departments. The training will focus on billing department policies and procedures, revenue cycle management, key performance indicators, ICD-10 preparation, and Medicare enrollment and billing. This training will also be limited to 25 participants, and spots are available on a first come first serve basis. More information and registration is available [HERE](#). Contact [Shelby Tracy](#) with any questions.



TDSHS & TX/OK AIDS Education & Training Center Present "Fundamentals of HIV Treatment & Disease Management for the Non-HIV Specialist Provider": This FREE one day event will be held at The Doubletree Suites by Hilton Austin, **December 19, 2011**. The training (offering 6.0 CE's) is geared towards non-HIV specialist providers to help meet the needs of the HIV population by tapping into currently existing medical practices, as well as established medical homes for HIV patients. This training is intended for not only medical providers, but also those often involved in the treatment planning of HIV patients, such as social workers, registered sanitarians, and certified health education specialists. Click [HERE](#) to register and see the attachment to this email for more information; pre-registration is required and must be completed by **December 13th at 5 pm**. Seating is limited to only 80 participants, so register soon!

Recruitment and Retention



TACHC Recruitment: Are Your Center Vacancies Posted? TACHC Recruitment Staff will be visiting UTMB Family Medicine Residents next week to market your center opportunities. To verify your current job postings, please contact April Sartor: asartor@tachc.org or call 512.329.5959 **by close of business Thursday, December 8th**. To post a job click [HERE](#) to complete a position profile.

Other News



- 1. TACHC Holiday Closures:** The TACHC offices will be closed in observance of the Christmas and New Year holidays this **December 23rd, 26th, 30th, & January 2nd**.
- 2. TACHC Member News:** To learn what your fellow health centers are involved in, click [HERE](#) for news coverage. We also encourage you to post your news, questions and comments to each other on the TACHC members listserv (members@tachc.org), where only TACHC executives or their designees are recipients.



If you would like to be removed from this mailing, please send a message to ccarson@tachc.org, and we will remove your name from our list as soon as possible.

Community and Migrant Health Center Affiliation Affidavit

Organization: _____

Doing Business As: _____

Federally Qualified Health Center (FQHC) Site / National Provider Identifier (NPI): _____
(where applicable)

Affiliation

- The FQHC does not have an Affiliate Agreement at the site.
- The FQHC has an Affiliate Agreement at the site.
 - The Affiliation Agreement has been submitted and approved by the Bureau of Primary Health Care (BPHC).
 - The Affiliation Agreement has been submitted and is pending approval by BPHC.
 - The Affiliation Agreement has not been submitted to BPHC.

Name and Type of proposed Affiliate Organization(s) or provider: _____

Affiliate Provider NPI: _____
(where applicable)

Signature of Governing Board Chairperson

Date

PLEASE LIST ALL ATTACHMENTS:

PRINT, SIGN, AND MAIL TO:

The Texas Medicaid & Healthcare Partnership
ATTN: Provider Enrollment
PO Box 200795
Austin, TX 78720-0795

Community and Migrant Health Center Affiliation Checklist

Organization: _____ **FQHC Site / NPI:** _____
(where applicable)

Type of Arrangement

- | | |
|---|---|
| <input type="checkbox"/> Merger
<input type="checkbox"/> Acquisition
<input type="checkbox"/> Parent Subsidiary Model
<input type="checkbox"/> Establishment of a New Entity (e.g., Network Corporation)
<input type="checkbox"/> Jointly Owned or Directed Jointly by a Health Center and an Affiliation Partner | <input type="checkbox"/> Contract for a portion of the project
<input type="checkbox"/> Other (describe): _____
<input type="checkbox"/> Not applicable |
|---|---|

Name and Type of proposed Affiliate Organization(s):

Governance

Check "Yes" if in compliance, or "No" if not. Identify reference documents and appropriate page number, and attach copies. Attach explanation for any "No" responses.

The Health Center Board structure is in compliance with requirements:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>Reference Document</i>	<i>Page No.</i>
• Board composition		
• Executive committee function and composition		
• Selection of board chairperson		
• Selection of members		

The Health Center's Board retains its full authorities, responsibilities, and functions as prescribed in legislation/regulations:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>Reference Document</i>	<i>Page No.</i>
• Strategic planning		
• Approval of the annual budget of the center		
• Directly employs, selects/dismiss and evaluates the CEO		
• Adoption of policies and procedures for personnel and financial management		
• Establishes center priorities		
• Establishes eligibility requirements for partial payment of services		
• Provide for an independent audit		
• Evaluation of center activities		
• Adoption of center's health-care policies including scope and availability of services, location, hours or operation, and quality of care audit procedures		
• Establishes and maintains collaborative relationships with other health-care providers in the service area		
• Existence of a conflict of interest policy		

The arrangements do not compromise the Board authorities or limit its legislative and regulatory role. *Examples of compromising arrangements are: overriding approval or veto authority by another entity; dual majority requirements; super-majority requirements; or hiring and selection of the CEO.*

Yes

No

Staffing

The center directly employs the CFO, CMO, and the core staff of full time primary care providers.

Yes

No

If "No," the CEO of the center retains the authority to select and dismiss staff assigned to the center. *(Please cite reference document and page number):*

Reference Document

Page No.

Contracting

The center has justified the performance of the work by a third party. *(Please cite reference document and page number):* _____

Yes

No

Written affiliation agreement(s) comply with current DHHS policies, i.e.:

Yes

No

Reference Document

Page No.

- Contains appropriate provisions around activities to be performed, time, schedules, the policies and procedures to be followed in carrying out the agreement, and the maximum amount of money for which the grantee may become liable to the contractor under the agreement.
- Requires the contractor to maintain appropriate financial, program, and property management systems and records in accordance with 45 CFR Part 74 and provides the center, DHHS, and the U.S Comptroller General with access to such records.
- Requires the submission of financial and programmatic reports to the health center.
- Complies with federal procurement standards including conflict of interest standards.
- Reimburses affiliate contractor in excess of the going price for an item or service.
- Reimburses affiliate contractor based on FQHC's cost per encounter.
- Contract will cause an increase in cost per encounter rate.
- Is subject to termination (with administrative, contractual, and legal remedies) in the event of breach by the contractor.

Signature of Governing Board Chairperson

Date

PLEASE LIST ALL ATTACHMENTS:

PRINT, SIGN, AND MAIL TO:

The Texas Medicaid & Healthcare Partnership
ATTN: Provider Enrollment
PO Box 200795
Austin, TX 78720-0795

Fundamentals of HIV Treatment & Disease Management

for the Non-HIV Specialist Provider
December 19, 2011



Seating is limited to only 80 participants for this **FREE** one day event partnered by The Texas Department of State Health Services and the TX/OK AIDS Education & Training Center (TX/OK AETC)! This event (*offering 6.0 CEs*) is geared towards non-HIV specialist providers with faculty support from the TX/OK AETC.

The training will help to meet the needs of the HIV population by tapping into currently existing medical practices, as well as established *medical homes* for HIV patients. This training is intended for not only medical providers, but also those often involved in the treatment planning of HIV patients, such as social workers, registered sanitarians, and certified health education specialists.

Topics:

HIV Testing & Diagnosis

Managing HIV with ART

Managing HIV in Special Populations

Bringing Together Care with Medical Case Management

Details

December 19, 2011

8:00 am - 2:30 pm

The Doubletree Suites by Hilton Austin
Austin, TX

Pre-registration is required.

Deadline: **December 13th** at 5 pm. [Register NOW!](#)

Thank you,
TX/OK AIDS Education & Training Center
www.aidseducation.org



Improving the quality of HIV/AIDS care.....
....one program at a time.

FQHCs Must Attest to Affiliate Agreements Effective January 1, 2012

Information posted November 29, 2011

Effective January 1, 2012, all federally qualified health centers (FQHC) must identify and attest that all contractual affiliation agreements with contracted providers have been submitted to and approved by the Bureau of Primary Health Care (BPHC). This is a mandate from the 2012-2013 General Appropriations Act, House Bill 1, 82nd Legislature, Regular Session, 2011 (Article II, Health and Human Services Commission, Rider 78).

An affiliation agreement is defined as a contract for the provision of FQHC services and includes contracts for the services of a chief financial officer, a chief medical officer or for billing services. Affiliations do not include contracts for the direct employment of providers or staff. The attestation shall be made using a standardized attestation form ([Community and Migrant Health Center Affiliation Affidavit](#)), which will be available on the TMHP website on December 1, 2011.

Existing FQHC must submit an initial attestation form by January 31, 2012. Such initial attestation forms shall identify all currently existing affiliation agreements. If a provider's attestation form has not been received by this date, TMHP will place a payment hold on claims until all documentation has been received. Funds will be released after all documentation has been processed.

Starting January 1, 2012, current FQHCs must identify new affiliation agreements and attest that such contractual affiliations have been submitted and approved by BPHC prior to implementation. Newly enrolling FQHC must complete the attestation form before the enrollment process can be finalized.

FQHCs With Affiliation Agreements

FQHCs that have an affiliation agreement must check the "Yes" box on the form, sign and date the form, and send it back to TMHP by January 31, 2012. These providers must also submit the following to TMHP:

- A [Principal Information Form \(PIF2\)](#) for the affiliate
- A copy of the affiliate contract that was approved by the Health Resources and Services Administration (HRSA)

FQHCs that are waiting on supporting documentation from BPHC, including the approved affiliate contract must check the box on the attestation form that BPHC documentation is still pending, attach the BPHC letter, sign and date the form, and send it to TMHP. When documentation from BPHC is pending, providers will have until July 31, 2012, to submit all necessary paperwork to TMHP to avoid a payment hold on claims.

FQHCs that submit the attestation form by January 31, 2012, must also submit a full BPHC checklist ([Community and Migrant Health Center Affiliation Checklist](#)) by July 31,

2012, to TMHP if they check “Yes” on the attestation form or have documentation pending from BPHC.

FQHCs Without Affiliation Agreements

FQHCs that do not have an affiliate agreement must check the “No” box on the attestation form and send the signed and dated form to TMHP by January 31, 2012.

For more information, call the TMHP Contact Center at 1-800-925-9126.